

CITY COUNCIL AGENDA
15728 Main Street, Mill Creek, WA 98012
(425) 745-1891



• Brian Holtzclaw, Mayor • Stephanie Vignal, Mayor Pro Tem
• Mark Bond • Vince Cavaleri • John Steckler • Benjamin Briles • Adam Morgan

Regular meetings of the Mill Creek City Council shall be held on the first, second and fourth Tuesdays of each month commencing at 6:00 p.m. **Due to the COVID-19 pandemic City Council Meetings will be held virtually until further notice.**

Your participation and interest in these meetings are encouraged and very much appreciated. We are trying to make our public meetings accessible to all members of the public.

The City Council may consider and act on any matter called to its attention at such meetings, whether or not specified on the agenda for said meeting. Participation by members of the audience will be allowed as set forth on the meeting agenda or as determined by the Mayor or the City Council.

To comment on subjects listed on or not on the agenda, ask to be recognized during the Audience Communication portion of the agenda. Please stand at the podium and state your name and residency for the official record. Please limit your comments to the specific item under discussion. Time limitations shall be at the discretion of the Mayor or City Council.

Study sessions of the Mill Creek City Council may be held as part of any regular or special meeting. Study sessions are informal and are typically used by the City Council to receive reports and presentations, review and evaluate complex matters, and/or engage in preliminary analysis of City issues or City Council business.

Next Ordinance No. 2021 - 873

Next Resolution No. 2021 - 603

June 8, 2021
City Council Meeting
6:00 PM

VIRTUAL MEETING INFORMATION

- A. Topic: City Council Regular Meeting
Time: Jun 8, 2021 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/98843805371>

Meeting ID: 988 4380 5371

One tap mobile

[+12532158782](tel:+12532158782),[98843805371](tel:+198843805371)#US (Tacoma)

[+16699006833](tel:+16699006833),[98843805371](tel:+198843805371)# US (San Jose)

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

AUDIENCE COMMUNICATION

- B. Public comment on items on or not on the agenda

PRESENTATIONS

- C. A Proclamation on Lesbian, Gay, Bisexual, Transgender, and Queer Pride Month for June 2021
(*Mayor Holtzclaw*)
[Pride Month 2021](#)
- D. Youth Advisory Board Recognition & Graduating Senior Congratulatory Acknowledgment
(*Kristen Rasmussen, Community Engagement Coordinator*)
[Youth Advisory Board Senior Recognition - Pdf](#)
- E. Presentation of Development Review Process
(*Mike Todd, Director of Public Works & Development Services*)
[Development Review Process - Pdf](#)

OLD BUSINESS

- F. Adoption of the Revised Governance Manual
(*Grant Degginger, City Attorney*)
[Agenda Summary 06.08.21-Governance Manual v.4 Redline - MILL CREEK Updated Governance Manual-May 11.](#)
[v.4 MILL CREEK Updated Governance Manual-May 11 Resolution Governance Manual 06.08.21](#)
[Governance Manual Mill Creek slide](#)
- G. Passport Office Update
[Passport Office Update - Pdf](#)
- H. Dobson Remillard Church Cook (DRCC) Property Discussion
(*Michael Ciaravino, City Manager & Karen Reed, Consultant*)
- I. City Manager Evaluation
(*Mayor Holtzclaw and Karen Reed, Consultant*)
[Mill Creek City Manager Review Process for Period from May 2020 - May 2021 \(6.7.21 R1 Redline\)](#)
[Mill Creek City Manager Review Process for Period from May 2020 - May 2021](#)

STUDY SESSION

- J. Update on Fire District 7 Contract (Snohomish Regional Fire & Rescue)
(*Michael Ciaravino, City Manager, Karen Reed, Consultant, Bill Cushman, Consultant*)
[MC D7 Rate Options \(v.6.4.21\)](#)
[Mill Creek Notice of Termination of ILA 12.3.20](#)
[SRFR Service Equity Document 11.17.20](#)

CONSENT AGENDA

- K. Approval of Checks #63406 through #63446 and ACH Wire Transfers in the Amount of \$177,331.25
(*Audit Committee: Mayor Pro Tem Vignal and Councilmember Briles*)
[06-08-21 AP Voucher](#)
- L. Payroll and Benefit ACH Payments in the Amount of \$183,213.79
(*Audit Committee: Mayor Pro Tem Vignal and Councilmember Briles*)
[06-08-21 Payroll Voucher](#)

- M. City Council Meeting Minutes of June 1, 2021
[City Council Regular Meeting - 01 Jun 2021 - Minutes](#)

REPORTS

- N. Mayor/Council
- O. Michael Ciaravino, City Manager
- Staffing Updates
[Council Planning Schedule 06-04-21](#)
- P. Laurel Gimzo, Finance Director
- American Rescue Plan Act (ARPA) Update
- Q. Mike Todd, Director of Public Works & Development Services
- Update on Sign & Temporary Structure Regulations - COVID - 19

AUDIENCE COMMUNICATION

- R. Public comment on items on or not on the agenda

ADJOURNMENT